

# FLEETWOOD TOWN FOOTBALL CLUB



HIGHBURY STADIUM | PARK AVENUE | FLEETWOOD | LANCASHIRE | FY7 6TX

FLEETWOODTOWNFC.COM | INFO@FLEETWOODTOWNFC.COM  
GENERAL ENQUIRES: 01253 775080

## **JOB VACANCY – MAINTENANCE ASSISTANT**

An exciting position for a Maintenance Assistant is required for a permanent position working with us at Fleetwood Town Football Club.

### **About us**

Established in 1997, Fleetwood Town Football Club is a professional club based in the town of Fleetwood, Lancashire. The team compete in Sky Bet League One, the third tier of the English football league pyramid.

The home ground is Highbury Stadium in Fleetwood and its training ground is Poolfoot Farm, in Thornton-Cleveleys.

Fleetwood Town is committed to providing all employees with the opportunity for career and personal development on the basis of ability, qualifications and suitability for the work as well as their potential to be developed into the role.

Poolfoot Farm was officially unveiled by the great Sir Alex Ferguson on 20th April 2016 and is home to 16 football pitches both artificial and natural grass, an elite performance building, gymnasium, playground and a destination restaurant The site The site offers football for all areas of the game from grassroots through to the elite 1<sup>st</sup> team squad.

### **The Position**

The successful candidate will support the maintenance team in providing an effective and efficient maintenance repair service to a high quality on the full range of building fabric, electrical and mechanical engineering, to various sporting, commercial and residential properties within their level of competence, and will involve maintenance of plant and equipment.

### **Main Responsibilities**

- Carry out planned preventative maintenance in accordance with company procedure/schedules.
- Carry out reactive maintenance work in accordance with company procedure / schedules
- Carry out duties which may relate to lamp renewals, meter readings, drainage system cleaning, maintenance work area cleaning, material handling, heavy lifting, painting, minor plumbing work and litter picking etc.
- Provide support to the maintenance team as and when instructed.
- Liaise with Maintenance Manager to ensure all necessary materials are received and ready for works to commence on a daily basis.
- Proactively seek to resolve matters on a daily basis and report back to management any unresolved issues.
- Adhere to all relevant Health and Safety requirements
- Make sure that all PPE is maintained and used when required
- Maintain records of work carried out in accordance with safe working practices each day
- Undertake training as and when required.
- Work in accordance with the requirements of statute, technical guidance and codes of practice and Departmental Policies and Procedures
- Respond to emergency situations as requested by the Maintenance Manager should an incident take place at any premises.



OFFICIAL BREWING PARTNER



MAIN CLUB SPONSOR



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- Use and be competent in the use of all relevant tools and equipment within safety guidelines as necessary for the completion of works
- Deal with new situations as they arise and advise Maintenance Supervisor of action taken.

## Qualification / Experience

- Has experience in a similar multi-task role
- Post holder to be semi-skilled in various trade roles I.e. joinery, painting, plumbing electrical etc
- Postholder will required GCSE in Math's and English at grade C or above
- Post holder must have a valid full UK driving license

## Requirements

- Good organisational Skills
- Strong communicator and the ability to build working relationships with people at all levels of the organisation
- Able to use own initiative
- Have the ability to work with and support the team and work alone where required
- Must be able to cope under pressure
- Must be flexible and adaptable to differing work patterns, such as nights / weekends including out of season.
- Post holder should be confident, approachable and reliable, setting high standards and expectations of themselves
- Post holder may be asked to work adverse weather conditions.
- Post must have access to a vehicle to relocate between sites

## **What you need to do now**

Please send your CV and a cover letter providing full details of why you feel you would be suited to this role to [recruitment@fleetwoodtownfc.com](mailto:recruitment@fleetwoodtownfc.com).

Please note if successful you will be required to attend an interview with the hiring manager within 1 week of the closing date.

If this job isn't quite right for you but you are looking for a new position, please contact us for a confidential discussion on your career.



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