

FLEETWOOD TOWN FOOTBALL CLUB



HIGHBURY STADIUM | PARK AVENUE | FLEETWOOD | LANCASHIRE | FY7 6TX

FLEETWOODTOWNFC.COM | INFO@FLEETWOODTOWNFC.COM
GENERAL ENQUIRES: 01253 775080

Junior Maintenance Assistant

Department – Maintenance

Location/ Site - All Locations

Working Hours – 35 Hours

Salary Range – Competitive

Reporting To - Maintenance Manager

Shift Pattern - To Be Confirmed - to be flexible with working hours / weekend working

Overview

We are looking to expand our maintenance department and recruit a **Junior Maintenance Assistant**.

This is a varied role covering various tasks throughout the business from general daily repair work to full restoration work.

As the Junior Maintenance Assistant you will be supported with on the job training as well as outsourced courses throughout the year to enhance your skills.

We are looking for an individual who has an eye for detail and is passionate in building a career within maintenance / trade. This position will involve working within our commercial and residential properties.

Working alongside the maintenance assistance and maintenance operative no two days will be the same. This is working within a very fast paced environment with daily deadlines to adhere to.

Role and Responsibilities

- Maintain proactive in reporting / resolving any issues you come across daily to management
- Ensure the working site is clean and tidy at all times
- Adhering to Health and Safety procedures
- Make sure that the relevant personal protective equipment (PPE) is worn by you at all relevant times
- Put adequate / relevant signage around the working environment
- Completion of necessary site paperwork each day/week
- Liaising with the Maintenance Manager and senior management as and when required
- Undergo training as necessary for job completion
- Take direction on snagging lists from maintenance assistance and maintenance operatives
- Liaise with maintenance management to ensure the necessary materials ready for site set-up and ongoing throughout projects
- Adhere to tight deadlines



OFFICIAL BREWING PARTNER



MAIN CLUB SPONSOR



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Education and Qualifications

Essential

- Secondary Education with a focus on Maths at a C grade of above

Desirable

- Full UK Driving License

Experience Required

- Written Instructions
- Ability to demonstrate a sound knowledge relating to general construction and maintenance works
- Experience of refurbishments and maintenance and repair work

Skills and Attributes

- High standards, good eye for detail
- Work with own initiative
- Versatile
- Assessing
- Excellent work ethic
- Problem Solving

Applications

Please send your CV and a cover letter providing full details of why you feel you would be suited to this role to recruitment@fleetwoodtownfc.com.

The closing date is 26th September 2018.

Please note if successful you will be required to attend an interview with the hiring manager within 1 week of the closing date.



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