

**Job Role:** Catering Assistant  
**Location:** Highbury Stadium, Fleetwood  
**Hours:** 9am - 3pm / Monday to Friday

We have a new position available for an experienced Catering Assistant within Fleetwood Town Football Club, primarily based within Highbury Stadium, Fleetwood.

You will be a hard-working, honest, dependable, self-motivated person to act an integral member of the canteen team who will assist with basic food and beverage preparation for an office canteen whilst ensuring excellent customer service.

**Key Responsibilities will include (but not limited to):**

- Prepare beverages, both hot and cold
- Assist in the preparation, cooking and service of food
- Assist in ensuring a high quality of all food and beverages
- Assist generally in the canteen as directed
- Maintaining accurate record and accounts as required and agreed
- Filling and cleaning of food and beverage vending machines
- Ensuring compliance with sanitation, hygiene, health and safety legislation, organisational and quality requirements
- Ensuring the food preparation areas are clean and hygienic
- Washing utensils and dishes and making sure they are stored appropriately
- Sorting, storing, and distributing ingredients
- Disposing of rubbish
- Cleaning the food preparation equipment, floors and other kitchen tools or areas
- Till work and the handling of cash
- To attend and participate in staff meetings and attend all mandatory training when required

**Experience & Education Requirements:**

- Strong experience within a kitchen environment
- Food and Hygiene experience / training
- A good understanding of food allergens
- Knowledge of health and hygiene procedures

**Competencies:**

- Ability to spot and resolve problems efficiently
- Strong organisation
- Excellent communication
- Up to date with Food and Beverage trends and best practices
- Customer oriented and service minded
- Ability to plan time effectively in a constantly changing fast environment

# FLEETWOOD TOWN FOOTBALL CLUB



HIGHBURY STADIUM | PARK AVENUE | FLEETWOOD | LANCASHIRE | FY7 6TX

FLEETWOODTOWNFC.COM | INFO@FLEETWOODTOWNFC.COM  
GENERAL ENQUIRES: 01253 775080

## What you need to do now

If you're interested in this role, please forward an up-to-date copy of your CV to:

**Recruitment@fleetwoodtownfc.com**

*Fleetwood Town Football Club and Fleetwood Town Community Trust are committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.*

***This information is available in different formats if required. Please contact Fleetwood Town Football Club directly on 01253 775080***



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