

We have new and exciting opportunities available here at Fleetwood Town Football Club for Maintenance Assistants to join us on either a **full or part time** basis working within our group of businesses across the Blackpool area.

The successful candidates will support the maintenance team in providing an effective and efficient maintenance repair service to a high quality on the full range of building fabric, electrical and mechanical engineering, to various sporting, commercial and residential properties within their level of competence, and will involve maintenance of plant and equipment.

## Main Responsibilities

- Carry out planned preventative maintenance in accordance with company procedure/schedules.
- Carry out reactive maintenance work in accordance with company procedure / schedules
- Carry out duties which may relate to lamp renewals, meter readings, drainage system cleaning, maintenance work area cleaning, material handling, heavy lifting, painting, minor plumbing work and litter picking etc.
- Provide support to the maintenance team as and when instructed.
- Liaise with Maintenance Manager to ensure all necessary materials are received and ready for works to commence on a daily basis.
- Proactively seek to resolve matters on a daily basis and report back to management any unresolved issues.
- Adhere to all relevant Health and Safety requirements
- Make sure that all PPE is maintained and used when required
- Maintain records of work carried out in accordance with safe working practices each day
- Undertake training as and when required.
- Work in accordance with the requirements of statute, technical guidance and codes of practice and Departmental Policies and Procedures
- Respond to emergency situations as requested by the Maintenance Manager should an incident take place at any premises.
- Use and be competent in the use of all relevant tools and equipment within safety guidelines as necessary for the completion of works
- Deal with new situations as they arise and advise Maintenance Supervisor of action taken.

## Qualification / Experience

- Experience in a similar multi-task role
- Post holder to be semi-skilled in various trade roles i.e., joinery, painting, plumbing electrical etc
- Postholder will required GCSE in Math's and English at grade C or above
- Post holder must have a valid full UK driving license



## Requirements

- Good organisational Skills
- Strong communicator and the ability to build working relationships with people at all levels of the organisation
- Able to use own initiative
- Have the ability to work with and support the team and work alone where required
- Must be able to cope under pressure
- Must be flexible and adaptable to differing work patterns, such as nights / weekends including out of season.
- Post holder should be confident, approachable and reliable, setting high standards and expectations of themselves
- Post holder may be asked to work adverse weather conditions.
- Post must have access to a vehicle to relocate between sites

**You will require a full, valid UK driving licence and access to a suitable vehicle.**

## **What you need to do now**

If you're interested in this role, please forward an up-to-date copy of your CV and cover letter to:

**Recruitment@fleetwoodtownfc.com**

*Fleetwood Town Football Club and Fleetwood Town Community Trust are committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.*

***This information is available in different formats if required. Please contact Fleetwood Town Football Club directly on 01253 775080***

