



<b>Job Title:</b>	NCS Team Leader – SEND Lead
<b>Location:</b>	Phase 1 Residential Venue – YHA Haworth, Keighley, North Yorkshire
<b>Employment Type:</b>	Casual temporary for Summer 2022
<b>Hours / Dates:</b>	Wave 1: Monday 1 August 2022 until Friday 12 August 2022
<b>Salary:</b>	£1,000 - £1,100 (dependent on experience)

Fleetwood Town Community Trust (FTCT) is a vibrant and active community project that aims to provide socially inclusive community, health and education engagement programmes which aim to make a difference to the lives of people within our communities.

Having successfully attained charitable status, the challenge for the trust is now to reach even more people and increase the role we play in the local community.

The Trust offers many diverse activities that aim to provide the people in Wyre and Fylde with the opportunities to participate and enjoy themselves in a fun, friendly environment.

**Purpose of the position:**

To support a young person in need of 1-1 support on the delivery of our Summer NCS (National Citizen Service) programme. You should be forward thinking, driven, enthusiastic, ambitious, hardworking, reliable and want to join our community team.

**Role and Responsibilities (but not limited to):**

- Support the needs of the relevant student on a one-to-one basis. This student has ASD, Asperges, Ricks, and Raynaud’s disease.
- Clarifying and explaining instructions.
- Ensuring the pupil is able to use equipment and materials provided.
- Motivating and encouraging the young person/people as required by providing levels of individual attention, reassurance and help with learning tasks as appropriate to pupils’ needs.
- Assisting in weaker areas; for example: speech and language, reading, spelling, numeracy, handwriting/presentation etc.
- Using praise, commentary and assistance to encourage the pupil to concentrate and stay on task.
- Liaising with class teacher, Inclusion Manager and other professionals about Education and Health Care Plans (EHCP), contributing to the planning and delivery as appropriate.
- Consistently and effectively implementing agreed behaviour management strategies with the Wave Leader.
- Assist the NCS Programme Manager/Coordinator in delivering additional day time and evening activities.
- To support centre staff whilst on residential and engage in all activities.
- Resolve any issues that young people may have throughout their NCS programme.



- Represent Fleetwood Town Community Trust in a professional manner and contribute towards the promotion of programmes.
- To work unsociable and flexible hours as the job role requires.
- Work alongside colleagues to provide the best experience possible for the young people.
- Any other reasonable duties and responsibilities considered appropriate by the Community Cohesion & Inclusion Manager.

**Other information:**

A compulsory training weekend will also take place at Highbury Stadium, Fleetwood during May 2022.

You may also be required to attend events in the build-up to the Summer NCS programme which will be requested with notice. Team leaders will be paid for their time.

The role requires to work unsocial hour during the residential week.

If you are invited to interview, you will be asked to bring your original copies of documentation that provides evidence of your right to live and work in the UK.

**This document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation. All employees may be required to undertake any other duties as may be reasonably requested.**