

**Job Role:** Head of Education  
**Location:** Poolfoot Farm Sport & Leisure Complex – Thornton Cleveleys  
**Hours:** Full Time inc evenings / weekends when required  
**Salary:** Competitive

## Main role:

To lead, develop and track the continuous academic development of all Academy players through a variation of programmes and be the point of contact for Player Care, leading on the personal and professional development of all players throughout the Academy age groups.

## Responsibilities:

As a member of the Academy Management Team, the post holder will be responsible for:

- Provide academic support for all Academy players from U9 – U23
- Organising and appropriate delivery of all components of the ASE programme to U18 scholarship players, monitoring and tracking the progress to ensure success
- Organise the logistics of the School Day Release programme, tracking and monitoring academic data to ensure consistent and progressive performance
- Develop links with local educational providers, including schools and colleges
- Create, implement, and lead on a parent workshop programme
- Ensure the Academy operates within the guidelines of EPPP
- Support the development of the Academy strategy in collaboration with other members of the AMT
- Design, shape, and lead on the Lifeskills programme to develop the personal and professional development of players through age-specific workshops
- Manage the transition and exit strategies of players throughout the Academy, supporting the emotional well-being and highlighting bespoke opportunities for progression
- Working with the club safeguarding lead, to ensure that the Academy acts in accordance with safeguarding legislation and provides a safe environment for all and provide support as required on welfare and safeguarding matters
- Working with accommodation hosts for those requiring it, ensuring consistent Academy standards are met, also meeting governing body legislation
- Carry out risk assessments, where appropriate, for football tours, trips and external site visits
- Ensure academic support is provided for all trialists and young people joining Fleetwood Town
- Liaise with key stakeholders to promote positive working relationships between all parties to ensure the academic development of each player
- Represent the club at regional and national meetings held by the FA, FL or LFE
- Undertake any relevant CPD related to the role



MAIN CLUB SPONSOR



ENGLISH FOOTBALL LEAGUE SPONSOR



OFFICIAL BREWING PARTNER



OFFICIAL KIT PARTNER

## Essential Requirements

- QTS / QTLS
- Degree level in education or sports related field
- A1 Assessor Award or experience of assessing National Vocational Qualifications
- EFAif or equivalent
- FA Safeguarding Certificate
- Competent computer skills and able to present information clearly
- Knowledge and understanding of EPPP process

## Essential Experience

- Experience of teaching in primary, secondary or tertiary sector
- Experience of the football industry
- Experience of coordinating delivering and evaluating an education programme
- Experience of BTEC
- Running an academic department
- Managing safeguarding requirements for an organisation and dealing with individual issues successfully
- Managing staff

**You will require a full, valid UK driving licence and access to a suitable vehicle.**

## What you need to do now

If you're interested in this role, please send an up-to-date copy of your CV and cover letter to:

**[Recruitment@fleetwoodtownfc.com](mailto:Recruitment@fleetwoodtownfc.com)**

Please note the closing date for this role is **27<sup>th</sup> November 2020**

**Interviews being held around 3<sup>rd</sup> December 2020**

*Fleetwood Town Football Club and Fleetwood Town Community Trust are committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.*

***This information is available in different formats if required. Please contact Fleetwood Town Football Club directly on 01253 775080***

