



Fleetwood Town Community Trust

This job description may be subject to revision following discussion with the person appointed and forms part of the contract of employment:

Job Title:	BTEC Trainee Teacher
Hours of Work:	19 hours per week over two days (Monday & Tuesday) this to include PGCE hours at Myerscough college on Monday evenings Hours determined by the needs of the service and additional hours may be given.
Contract Status:	1-year fixed contract
Salary:	Payment of £2025 PGCE fees plus £100 per week (term time only 40 weeks)
Location:	Poolfoot Farm Sports Complex, Butts Road, Thornton Cleveleys. FY5 4HY.
Reports to:	Senior Lecturer
Responsible for:	N/A
Purpose	Reporting to the Senior Lecturer, the BTEC Trainee Teacher will be responsible for the delivery, planning and assessment of the BTEC programme delivered by Fleetwood Town FC Community Sports College in line with our Education provider League Football Education (LFE).

Core Duties & Responsibilities:

- Assist with the teaching of BTEC Level 3 in Sport to the wide range of learners and groups aged 16 – 19 to meet the course learning outcomes
- Promote an inspiring learning environment and establish open, motivational and trusting relationships with learners
- Support in, and contribute to, the pastoral support of student studying at the Fleetwood Town Community Sports College
- Contribute to raising standards of delivery, retention and completion of work for all students
- To share good practice in teaching, learning and assessment to support development
- Maintain a positive learning environment across the subject and using subject behaviour management procedures as appropriate
- Contribute to Learner progress reviews as and when requested by the Education Officer or LFE

- Undertake any staff development (CPD) relevant to the needs of the post
- Act as a positive role model at all times and develop and maintain high standards for teaching and learning within the department
- Ensure that work is marked in accordance with the education provider guidelines to ensure timely feedback to students
- Participate in programme meetings in accordance with course requirements with staff team
- Communicate, co-operate and, where appropriate, collaborate with other departments within FTFCT
- To support FTFCT and Fleetwood Town FC in their aims and objectives at all times
- To ensure compliance with all relevant Club policies, including health and safety policies
- To ensure compliance with all relevant legal, regulatory, ethical and social requirements
- To build and maintain good working relationships both internally and externally, maintaining a professional image at all times when representing FTFCT and Fleetwood Town FC
- To keep confidential any information gained regarding the Charity, Club and its personnel
- To maintain a flexible approach to work at all times
- To undertake other duties and responsibilities as required from time to time
- Promote equal opportunities in recruitment, delivery and overall assessment
- Ensuring that all contact with and arrangements for students and their welfare is safeguarded and promoted
- Contribute to quality assurance within the curriculum delivered
- Attend League Football Education and Football League training events and conferences, as required
- Attend all relevant PGCE lessons and events
- Attend meetings with PGCE mentor around progress and development whilst studying on the PGCE course
- Support with the coaching curriculum delivery and delivery sessions when required
- Assist with the recruitment of learners on future Fleetwood Town Community Sports College Programmes
- Undertake any other duties as may be reasonably required to successfully fulfil the vision of the Trust.

	Essential	Desirable
Qualifications / training / Knowledge	<p>Educated to Degree standard (Sport Related)</p> <p>In date child protection certificate (or willingness to update ASAP)</p> <p>Willingness to complete PGCE within 2-year time frame</p> <p>Level 1 Coaching certificate</p> <p>A standard DBS check will be required for this position</p>	<p>FA Level 2 Coaching certificate</p> <p>Other Sports coaching qualifications.</p> <p>Good level of ICT literacy with knowledge of word processing, spreadsheet and database packages.</p>
Key skills and abilities	<p>Work with challenging groups and/or individuals from a variety of backgrounds.</p> <p>Ability to inspire, motivate and encourage young people.</p> <p>Excellent communication and interpersonal skills, the ability to communicate with people at all levels.</p> <p>Excellent planning and organisational skills.</p>	<p>Ability to adapt sessions appropriately dependent on the needs of young people.</p> <p>Ability to develop and implement high quality, varied and creative teaching sessions focusing on a young person-centred approach.</p>
Other factors	<p>Good understanding of Safeguarding Children, Child Development, Health and Safety and Sports Equity principles, policies and procedures.</p> <p>Commitment to continuous professional Development and willingness to undertake training where necessary.</p> <p>Ability to work efficiently on own initiative, under pressure and maintain a high standard of work.</p> <p>Confident with a high degree of motivation.</p> <p>Commitment to equal opportunities.</p> <p>A flexible attitude to working, willing to work evenings and weekends.</p> <p>Ability to travel independently.</p>	