

1. POST

Job title:	NCS Team Leader
Hours worked:	<p>Week 1: 4 days/nights residential In Colomendy, North Wales</p> <p>Week 2: 5 days/nights based at University of Cumbria – Social Action Planning</p> <p>Week 3: 5 days - Social Action Delivery – 30 hours</p> <p>A compulsory training weekend will also take place in May 2020, which will be paid hours.</p>
Contract status:	Seasonal (Summer 2020)
Other relevant information:	<p>A compulsory training weekend will also take place at Highbury Stadium, Fleetwood during May 2020.</p> <p>You may also be required to attend events in the build up to the Summer NCS programme which will be requested with notice. Team leaders will be paid for their time.</p> <p>The role requires to work unsocial hour during the two residential weeks.</p> <p>If you are invited to interview, you will be asked to bring with you original copies of documentation that provides evidence of your right to live and work in the UK.</p>
Pay Scale:	Competitive
Wave Dates:	<p>Wave 1: Monday 13th July 2020 (North Wales)</p> <p>Wave 2: Monday 3rd August 2020 (North Wales)</p> <p>All successful candidates must be available for all dates in either or both waves.</p>

2. REPORTING

Reporting to:	NCS Manager/Co-Ordinator
Is this position responsible for staff?	No

3. ROLES & RESPONSIBILITIES OF THE JOB (Please note that the below list is not exhaustive as you may be required to complete other duties)

- Be responsible for inspiring and supervising 15 young people within your team.
- Assist the NCS Programme Manager/Coordinator in delivering additional day time and evening activities.
- To support centre staff whilst on residential and engage in all activities.
- Resolve any issues that young people may have throughout their NCS programme.
- Represent Fleetwood Town Community Trust in a professional manner and contribute towards the promotion of programmes.
- To work unsociable and flexible hours as the job role requires.
- Work alongside colleagues to provide the best experience possible for the young people.

4. REQUIREMENTS TO CARRY OUT JOB

Essential or desirable requirement	E	D
Qualifications/education required:		
University degree		D
Sports coaching/officiating qualifications		D
Youth work qualifications		D
First aid and safeguarding qualifications		D
Experience required:		
Organisation of activities	E	
Experience in working with young people	E	
Working with young people in non-traditional settings		D
Residential experience		D
Behavior management experience		D
Any particular aptitude/skill required:		
Work to deadlines	E	
Able to work effectively as part of a team and with other staff	E	
Other:		
Be able to communicate effectively with young people and staff	E	
Effective disciplinary control	E	
Self-control, patience	E	
Be able to manage conflict and general behaviour	E	
The post holder's duties must be carried out in compliance with the Club's Equal Opportunities Policy, with the Health and Safety at Work Act 1974 and subsequent Health and Safety Legislation.	E	

To apply please send your application form and a cover letter highlighting your suitability for the post and submit to John.Hartley@fleetwoodTownFc.com by the deadline of Friday 7th February 2020.

For further details please call John Hartley, NCS Programme Manager on 01253 208442.